

NCAS Application Form - Level 3

Club and contact details

Name of Club: _____
 Association / Zone Affiliated to (if applicable) : _____
 Member Federation Affiliated to: _____
 Club Contact: _____
 Position within Club: _____
 Contact Details:
 E-mail: _____
 Phone: _____
 Club Website: _____



**NATIONAL CLUB
ACCREDITATION SCHEME**



Theme 1: Teams entered (please circle)

How many teams does your club have entered into FFA registered competitions? _____

Does your club provide playing opportunities for:

Girls YES/NO
 Boys YES/NO
 Women YES/NO
 Men YES/NO

Do the teams in your club play the correct formats of MiniRoos? YES/NO

Does your club use MyFootball Club to register players? YES/NO

Theme 2: Club Management & Governance (please circle)

Are your club's volunteers registered on the MyFootballClub system? YES/NO

Is your club incorporated? YES/NO

Does your club adhere to the National Registration Regulations? YES/NO

Does your club display and encourage adoption of the FFA Codes of Conduct for players, coaches and parents? YES/NO

Has your club completed any relevant financial disclosure forms that are required from State / Territory Government? YES/NO

Does your club have position descriptions in place for all volunteers / employees within your club? YES/NO

Does your club have a Member Federation / Zone approved Constitution? YES/NO

Are you able to provide evidence of your club attending at least two club forums in the last 12 months run by Football or by an approved Football partner? YES/NO

Has your club appointed a member to the following positions, with relevant position descriptions:

Volunteer Coordinator? YES/NO

Schools Liaison Officer? YES/NO

Theme 3: Child Protection (please circle)

Has your club adopted and does it adhere to the FFA Member Protection Policy? YES/NO

Is the management of your club confident that all club volunteers / personnel satisfactorily abide by the relevant Child Protection legislation in each State / Territory including any specific checks that may be required? YES/NO

Theme 4: Accredited Coaches

Each level in the NCAS notes that a specific percentage of your clubs coaches must be appropriately accredited for the age group / level they are coaching and also requirements for female coaches. Appropriate Levels are detailed below:

- U6 - U9: Grassroots Football Certificate
- U10 - U13: Skill Training Certificate
- U14 - U17: Game Training Certificate
- U17+: Senior Coaching Certificate

How many teams does your club have? _____

How many of your clubs coaches are appropriately accredited for the age group they are coaching? _____

How many female coaches does your club have? _____

Theme 5: Safety and Risk Management (please circle)

Does your club have at least three volunteers/employees with Sports Medicine Australia/St Johns First Aid qualifications (or equivalent)? YES/NO

Does your club have at least one fully stocked first aid kit? YES/NO

Can your club provide evidence that you have implemented FFA/Member Federation approved Risk Management Procedures? YES/NO

Theme 6: Future Planning: Club Development Plan (please circle)

Does your club have a current Club Development Plan that addresses the following areas of club development?

Club Vision: YES/NO

Player growth and retention: YES/NO

Volunteer development: YES/NO

Communication and Marketing: YES/NO

Partnership Development: YES/NO

Creating a welcoming environment for all: YES/NO

Promoting positive behaviour: YES/NO

Other (please list): _____

Theme 7: Promoting Positive Behaviour (please circle)

Does your club enforce the ideas behind FFA's RESPECT Campaign, and display the associated collateral? YES/NO

Document Checklist

To complete your application, your clubs needs to submit the following documents to a satisfactory standard to your relevant Member Federation:

- | | |
|--|--|
| <input type="checkbox"/> Completed Relevant Financial Disclosure Form (state government) | <input type="checkbox"/> Relevant Position Descriptions |
| <input type="checkbox"/> Club Constitution | <input type="checkbox"/> Completed Risk Management Procedure |
| <input type="checkbox"/> Evidence of attendance at 2 club forums | |
| <input type="checkbox"/> Club Development Plan | |
| <input type="checkbox"/> Evidence of First Aid Quals | |