

MyFootballClub

WHAT IS ONLINE PAYMENTS WITH MYFOOTBALLCLUB?

Online Payments is a facility in MyFootballClub that allows players to pay for their registration fees when they register online. The payment is made using a credit card and deposited into the club's bank account.

Online Payments is optional for clubs to use and will only be activated once a club has requested the facility.

HOW DOES IT WORK?

Players pay for their registration online using a credit card. The payments are deposited into the club's bank account as a lump sum at the end of each business day. The club's treasurer is provided with login details that allow them to view the payment history and report on each transaction.

BENEFITS

- Payments are deposited directly into the club's bank account – no handling cash or cheques.
- FFA's Online Payment Gateway is secure – it uses best practice security encryption and the provider is PSI compliant (Credit card industry standard)
- Payment details are integrated with MFC – no need to update each player registration record
- Reporting tool that allows you to view payments by individual, FFA number and invoice number
- The ability to make all players pay online.
- Clubs can setup Add-On items to sell online at the time of registration e.g. shorts, socks, etc.
- Incentives program for clubs with a certain percentage of players that pay online
- Simple setup process – Just complete an online form with relevant bank details

COSTS

There are no set up costs or annual fees to use Online Payments through MyFootballClub. **Online Payments does not have to cost your club a thing.**

Each payment online will incur a transaction fee. The transaction fee is **1.6%**

Clubs can choose to pass on this fee to your players that pay online, or absorb this fee.

If you choose to pass on the transaction fee to your players, the fee is added at the payment step of the online registration.

If you choose to absorb the transaction fee, the fee is subtracted from the total registration fee before it is deposited into your club's bank account.

Some clubs decide to absorb this fee for their players, or for a period of time, as an incentive to pay online. This option is configured by the club in MyFootballClub and can be enabled or disabled by the club. The choice is up to you.

CONFIGURATION OPTIONS

There are a few options available for online payments in 2016/17. The options can be configured in club admin under the “Our Details” – “Bank Details” area. These options include:

- Enable/Disable Online Payments
- Pass on Transaction Fee
- Hide Manual Payment (Disable offline payments forcing users to pay online)

Please refer to the support manuals for more information about these options.

HOW TO SET UP ONLINE PAYMENTS

Clubs who used Online Payments in 2015/16:

- Clubs who used Online Payments in 2015/16 do not need to do anything. The payment facility will continue to be available
- There is no annual cost.
- Clubs should check the setup of online payments in MyFootballClub to ensure it is configured as required for your club

Note: If you would like to remove the Online Payment facility for your club, please contact the MFC Support Centre to arrange this.

Clubs who did not use Online Payments in 2015/16:

The process for getting started with Online Payments is simple! Please follow the below steps:

- Enter your club’s bank details in MyFootballClub Admin in the “Our Details” section.
- Complete the Online Payment Request Form:
<https://newonlineforms.myfootballclub.com.au/OnlinePaymentRequestForm.aspx>
- The MyFootballClub support centre staff will verify the details on this form with the MyFootballClub details and set up your club for Online Payments.
- FFA will email the individual identified on the form to advise when the setup has been completed, and to provide login details for the payment reporting tool.
- Clubs should then enable online payments in the MyFootballClub setup once they are ready to begin registrations.

NB: Please allow 24-48 hours for this process to be completed

For more information on Online Payments see the setup guides on the MyFootballClub website (www.myfootballclub.com.au), or feel free to contact us on (02) 8020 4199 or myfootballclub@footballaustralia.com.au